



CANDIDATE REFERENCE CHECK

Name of Referee	Name of Applicant	
Position of Referee	Position Applying for	LICENSED NURSE
Company	Company Applying for	CAPITAL HEALTH - CANADA
Date		

The applicant above has applied for a nursing post in Canada. In order for our client to better assess his/her capabilities, we would appreciate your evaluation for this person's performance. Please provide your answers on the following questions:

1. How long have you known the candidate?
2. What is/ was your professional relationship with the candidate?
3. What makes this candidate qualified for the position she is applying for?
4. Areas that would benefit from further growth and development __
5. Has the candidate been subjected of any disciplinary action?

6. Please provide feedback on the person's qualities using the scale provided.

Competencies	Excellent (4)	Good (3)	Fair (2)	Poor (1)
Initiative				
Maturity/ Confidence				
Attendance and Punctuality				
Relationship with co-workers				
Reliability				
Communication Skills				
Team Orientation				
Capacity to Prioritize				
Attitude towards Change and Learning				
Organizational Ability and Time Management				
Documentation and Reporting Skills				
Level of Clinical Expertise				
Efficiency of Clinical Practice				

7. In your observation, what are his/her areas of improvement?
8. Is there anything you would like to add that we have not covered?

The above information has been verified through: *(To be filled by the agency)*

- | | |
|---|---|
| <input type="checkbox"/> Accomplished by Referee | <input type="checkbox"/> Verified by the Agency (Mercan Canada /) |
| ___ Personally filled out the form; Handled sealed to candidate | ___ Phone Interview and verification |
| ___ Personally filled out the form; Sent via registered mail | ___ Email questionnaire and verification |
| ___ Personally filled out the form; Sent via facsimile | |
| ___ Emailed feedback and assessment to Agency | |

Verified by _____ Position/ Agency _____
Date Verified _____

Remarks / Findings

Signature _____